

Cognos Planning 7.3/8.1 Training Curriculum

Connecting you to your Cognos Software

Training designed to meet your needs!

At every stage in your project implementation, training is critical to success. Why? Because it helps accelerate knowledge transfer to the initial project team and promotes early adoption by your business users/consumers.

Cognos Training offers extensive and comprehensive training courses spanning all roles and responsibilities of Cognos Planning so that everyone working with the Cognos product can achieve peak productivity and success from the Cognos solution.

Cognos Planning Contributor Quick Start for Business Users

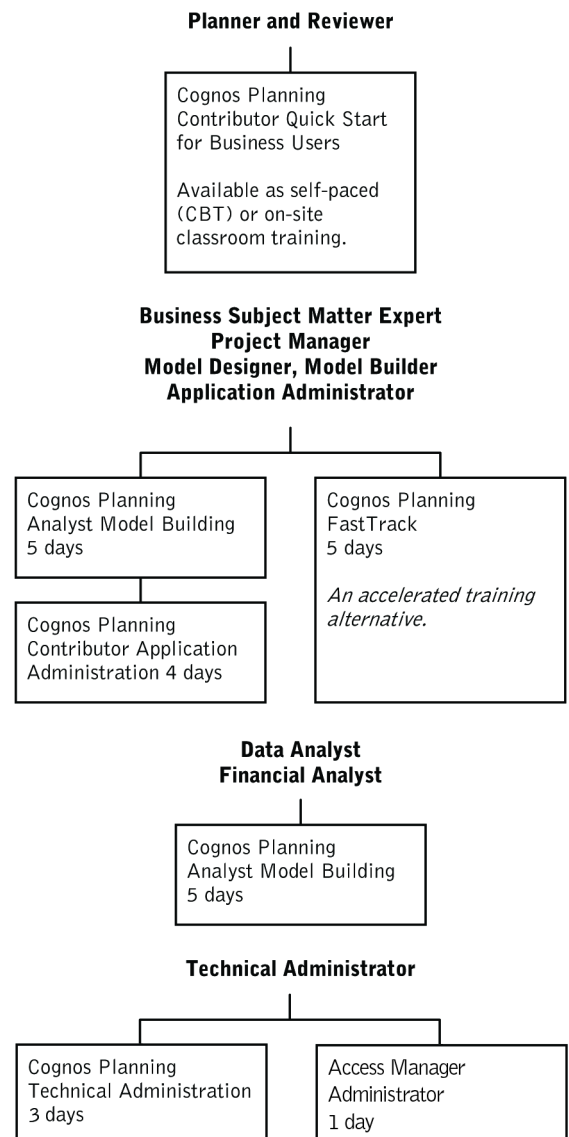
This half-day course provides a solid understanding of the Contributor Web application, and teaches how to navigate your corporate Contributor home page as well as enter, save and submit data.

Cognos Planning Analyst Modeling Building

This five-day course covers how to design and build models, and how to create flowcharts of models to perform business planning. Attendees will learn the data modeling process and participate in hands-on demos and workshops that illustrate good model design and best practice techniques while learning how to use the product.

Cognos Planning Contributor Application Administration

This four-day course covers how to build, deploy, and administer Contributor applications. In particular, the course covers developing the Contributor application (based on a Cognos Planning – Analyst model), creating the Contributor Web site, managing security, and performing administrative tasks, such as importing data. This course also contains a case study that helps participants further develop their skills as they create and administer a Contributor application.



Cognos Planning Technical Administration

This three-day course covers the installation, administration, and troubleshooting of Cognos Planning – Analyst and Cognos Planning – Contributor. Participants will receive an overview on building models in Analyst and administering applications in Contributor and how the architecture can be customized to fit into various infrastructures. Students will learn how to integrate Cognos Planning with existing Cognos Business Intelligence (BI) applications and the different ways in which they can implement security through Access Manager.

Series 7 Versions 3 & 4 Access Manager Administration

A one-day instructor-led course that teaches you how to apply security to Cognos applications and data sources. The course emphasizes the integration of security within your network environment. You will learn how to use the Access Manager tools to design, administer, configure, and maintain a user class structure for your organization. To secure your environment, you will learn to, configure, save, and backup security sources. You will also learn to set permissions and sign ons and to maintain security using automation tools.

Cognos Planning Contributor Quick Start for Business Users CBT

This self-paced, interactive training provides the business user with a solid understanding of the Contributor Web application. Upon completion of the CBT, users will be able to access and navigate their corporate Contributor home page, know how to efficiently enter data into the Web grid and how to save and submit the data. They will learn about the Planner and the Reviewer roles in Contributor, how to manage workflow, how to take the grid offline, how to use the Contributor client and Excel extensions and the Contributor Add-in for Excel.

On-Site Training

All our courses are customizable and are ideal when you need to train several people at one time specifically on your applications.

Note: For Planners & Reviewers, we offer a special half-day Cognos Planning Contributor Quick Start for Business User course (also available as a self-paced CBT).

For more information, contact the training office nearest you.

Customer Certification

Curricula designed to specifically support the Planning certification is available at <http://support.cognos.com/training/certification>. You can prepare for the exam by participating in a blend of public classroom courses and e-Learning. All the information required to search and register for classes as well as purchase e-Learning courses is available on line at <http://support.cognos.com/training>.

Let us help you

We believe an effective training program reduces the time it takes for users to learn and adopt new technology and will lead to greater satisfaction overall. Whether you choose to attend public training or take advantage of Cognos e-Learning, let Cognos Training assist you in developing comprehensive and economical training plans to meet your needs. To learn more about what is offered by Cognos Training or to find a Cognos Training contact near you, visit <http://support.cognos.com/training>.

About Cognos

Cognos, the world leader in business intelligence and performance management solutions, provides world-class enterprise planning and BI software and services to help companies plan, understand and manage financial and operational performance.

Cognos brings together technology, analytical applications, best practices, and a broad network of partners to give customers a complete performance system. The Cognos performance system is an open and adaptive solution that leverages an organization's ERP, packaged applications, and database investments. It gives customers the ability to answer the questions — How are we doing? Why are we on or off track? What should we do about it? — and enables them to understand and monitor current performance while planning future business strategies.

Cognos serves more than 23,000 customers in more than 135 countries, and its top 100 enterprise customers consistently outperform market indexes. Cognos performance management solutions and services are also available from more than 3,000 worldwide partners and resellers. For more information, visit the Cognos Web site at <http://www.cognos.com>.

